

## Statement of Deficiencies

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### 5305-D: Department of Health

Not Met

Approval Date : 00

#### Findings/Corrections

5305.D. The Provider lacked documentation of a current annual inspection and approval from the Office of Public Health, Sanitarian Services. VISIT OF 2-2-5 STATES THE 3 HOUR TRAINING IS NOT MET.

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### 5305-E: State Fire Marshal

Not Met

State Approval Date : 1-24-05

#### Findings/Corrections

5305.E. The Provider lacked documentation of a current annual fire safety inspection and approval from the Office of State Fire Marshal. THE INSPECTION ON FILE HAS EXPIRED. THE PROVIDER IS TO CONTACT THE FIRE MARSHAL WHEN INSPECTIONS LAPSE TO ENSURE A RETURN VISIT.

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### 5305-H: Children's Daily Attendance

Not Met

#### Findings/Corrections

**Inaccurate Daily Attendance Log** 5305.H. The center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as [ DURING THE NIGHT VISIT ALL THE CHILDREN WERE SIGNED OUT IN ADVANCE FOR 10:30P.M.. WHEN THE SPECIALIST QUESTIONED THIS, THE STAFF IN CHARGE USED WHITE OUT TO CORRECT FIVE NAMES AS LEAVING AT 5:30P.M. THESE FIVE DID NOT HAVE THE SIGNATURE OF THE PERSON THE CHILDREN WERE RELEASED TO ] The daily attendance record for children shall include the time of arrival and departure of each child and the name of the person to whom the child was released . This record shall accurately reflect the children on the child care premises at any given time. If the record is completed by center staff, that individual shall write the first and last name of the person to whom the child was released and sign his/her own name. Children who leave and return to the center during the day shall be signed in/out. STAFF WERE REMINDED NOT TO RECORD TIME OUT IN ADVANCE AND TO COMPLETE THE NAME OF THE PERSON WHO PICKED UP THE CHILD SHOULD A PARENT FAIL TO DO SO. THE STAFF PERSON THEN IS REQUIRED TO SIGN THEIR NAME BESIDE THE PARENT NAME.

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### 5311-A: Personnel Records

Not Met

#### Findings/Corrections

5311.A.5. Documentation of a satisfactory criminal record check, as required by Louisiana R.S. 15:587.1, was not available for [2] staff. Documentation of submission [ was ] available. Provider shall request this clearance prior to the employment of any center staff. A criminal record clearance is not transferable from one employer to another. files had a copy of the check mailed for each staff and a copy of the form submitted to La. State Police.

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### 5312-A: Orientation Training

Not Met

#### Findings/Corrections

**No Orientation Training** 5312.A. Provider lacked documentation that [1] staff received orientation within one week of employment and prior to having sole responsibility for a group of children to include training in the required topics. THIS EMPLOYEE HAS JUST BEGUN THIS WEEK. SHE HAS THE FORM IN HER FILE WITH THE SIGNATURE OF THE DIRECTOR. THE STAFF HAS NOT SIGNED THIS DOCUMENT.

## Statement of Deficiencies

### 5312-E: CPR and First Aid

Not Met

#### Findings/Corrections

5312.E.1. The Provider did not have documentation that at least fifty percent (50%) of all staff on the premises and accessible to the children have current approved Infant/Child/Adult certification in CPR. [ 1 ] of [ 4 ] staff had documentation of this certification. THIS IS NOTED FOR THE NIGHT VISIT ONLY.

5312.E.3. The Provider did not have documentation that at least 50 percent of the staff on the premises and accessible to children at all times has current approved Pediatric First Aid training. [ 1 ] of [ 4 ] staff had documentation of this certification. THIS NOTED FOR THE NIGHT VISIT ONLY.

### 5319-D: Posted Menu

Not Met

#### Findings/Corrections

**substitutions Not Recorded** 5319.D. Menu substitutions were not recorded on or near the **posted** menu as [ The staff present for the night visit 3/7/05 all stated what was served for the evening meal. Though it did meet the USDA requirements. The meal evening meal was not indicated on the posted menu. The staff then said we usually serve what is served during lunch that day. Lunch was posted but it was not what the staff stated was served. Today's menu for lunch is posted. It did not reflect what was served. SUBSTITUTIONS ARE NOT POSTED WHEN THE MENU CHANGES. IT ALSO IS NOT CLEAR ON THE POSTED MENU THAT THE LUNCH MEAL IS THE EVENING MEAL ].

### 5319-J: Daily Report for Infants

Not Met

#### Findings/Corrections

**No Daily Report** 5319.J. The provider lacked a daily written report for the infants in care to include: liquid intake, food intake, child's disposition, bowel movements, eating and sleeping patterns. INFANT WORKER STATED SHE DOES NOT KEEP A DAILY REPORT FOR THE PARENT.

### 5321-J: Daily Observation of Children

Not Met

#### Findings/Corrections

5321.J. The provider does document observations on children arriving at the center for possible signs of illness, infections, bruises and injuries, physical condition, etc. THE DOCUMENTATION MOSTLY NOTES NO SIGN OF ILLNESS. THE SPECIALIST DISCUSSED ALL THE OTHER THINGS THAT NEED TO BE OBSERVED AND DOCUMENTED WHEN SEEN. THE DOCUMENTATION THAT DOES REFLECT A MARK, A SORE, A SCRATCH OR BRUISE \*\*\*\*DOES NOT DOCUMENT AN EXPLANATION FROM THE PAREN AND OR THE CHILD AS REQUIRED IN THIS STANDARD

### 5327-O: Fire Drills

Not Met

#### Findings/Corrections

**Insufficient Documentation/Format of Fire Drills** 5327.O. Monthly fire drill documentation did not contain the following information: [ THE TIME OF THE DRILLS REVIEWED WERE NOT CLEAR. THERE ALSO FAILED TO BE A DRILL DURING THE NIGHT CARE ].

Complete documentation includes: date and time of drill; number of children present; amount of time to evacuate the center; problems noted during drill corrections noted; and signatures (no initials) of staff present.

DRILLS REVIEWED ARE DOCUMENT ON THE SAMPLE FORM PROVIDED BY THE BUREAU. THE DRILLS HAVE DOCUMENTED IN THE SPACE (time of drill) \_9:30a.m. \_3:30p.m.\_\_\_\_for the drill dated 3/1/05, time of drill: \_9:30a.m.\_\_\_\_6:00p.m.\_\_\_\_for the drill dated 2/1/05, and time of drill: \_9:00a.m.\_\_\_\_6:00p.m.\_\_\_\_on the drill dated 1/3/05. There are not other drills available to review for the licensure year, 2004 to 2005. The time the drill was actually conducted IS NOT CLEAR. PLEASE NOTE TO THE PROGRAM MANAGER REVIEWING\*\*\*\*THERE IS A DOCUMENTED DRILL WITH THE DATE OF 4/1/05 EVEN THOUGH TODAY IS ONLY MARCH 8th, 2005 It too has time of drill:9:30a.m. to 6:30p.m.